



## Helen L. Dollahan Elementary School

*Leader in Me Lighthouse School*

1060 West Etiwanda Avenue, Rialto, CA 92376

Phone: (909) 820-7943

*Daniel Husbands, Principal*

*Adrienne Ortega, Assistant Principal*

April 20, 2021

Dear Dollahan Parents and Guardians:

Statewide summative assessments are required under the federal Every Student Succeeds Act (ESSA) to help provide consistent measure of student progress. More than ever, assessments are critical in providing student-level data to inform future instruction. For the 2021 spring administration of the ELPAC, students will take their tests remotely. Our priority is to keep our students and staff safe by following state, county, and local health and safety requirements associated with the COVID-19 pandemic.

The following assessments are scheduled for Dollahan students:

DATES	TEST	GRADE LEVELS/STUDENT GROUPS
Tuesday, May 4 - Friday, May 7	ELPAC-English Language Proficiency Assessments for California	English Learners in 3rd, 4th, and 5th grades

Your child’s teacher will be sharing schedule information for each of these tests.

This letter provides information about the requirements for students testing remotely. Your child’s teacher or a Dollahan staff member will connect with each child by their RUSD district-issued laptop. To make sure that each student receives the most accurate score, we are providing the following guidelines for student testing:

- You may assist your child with setting up the technology used to enter the test session.
- To keep the test fair for all students, we ask that you do not talk about the questions or any other part of the test before, during, or after the test. Have your child post their “Do Not Disturb, Testing in Progress” sign.
- No one may record the test, or use a camera or another device to take pictures of the test questions or your child taking the test. This helps keep the questions confidential.
- We need to know that the test is being completed by your child without any help. To verify compliance, a web camera and microphone will be used to observe your child while taking the test. The camera is only used to observe your child and the surroundings during the test and will not record the session.
- Please follow instructions given by your child’s teacher or examiner to place the camera where your child and the child’s immediate surroundings can be observed.

If your child cannot use the computer’s camera, microphone, speaker, or headphones during remote testing, you may contact your child’s teacher in the classroom Google Meet or call the school at 909-820-7943 for assistance.

Thank you for making sure your child is ready to test. With your help we can ensure that your child, as well as students in California are provided with the best opportunity to succeed and show what they know. For additional information, please see Dollahan’s website.

Respectfully,  
Dollahan Administration & Staff

